

Foundation Program Training Schedule

The **ORGANIZER COACH FOUNDATION PROGRAM** is designed for Professional Organizers and Productivity Specialists. It's the starting place and core training for four certification programs. Our full curriculum is an International Coach Federation **Accredited Coach Training Program (ACTP)**. Each course within it has **ICF Approved Coach-Specific Training Hours** status.



Start with Coaching Essentials. *CE* is a stand-alone course designed to train organizers in the use of great, basic coaching skills and strategies. It's also the first course in our **Foundation Program**. Our teleconference-based courses are intensive and participatory. *Coaching Essentials* will give you powerful listening and questioning skills – and it might be all the coach training you want for the client work you do.

You may pause your coach education after any of the five foundation courses, then continue your training months or years later. During this period, you may audit any course you have taken already.

The ORGANIZER COACH FOUNDATION PROGRAM continues! For many *Coaching Essentials* students, the training offers a methodology for client work that feels so valuable, aligned and *right*, they want more. To deepen your competence, to learn to coach a wide range of clients in a variety of situations, and to grow your services and business, continue through the full **Foundation Program**. *Take these courses in order* → *Strengths-Based Coaching, Brain-Based Coaching, Life & ADHD Coaching* and *Organizer Coach Integration* to become a **Graduate of a Comprehensive Organizer & Life Coach Training Program**.

The Foundation Program – Required Courses

1. Coaching Essentials	2. Strengths-Based Coaching	3. Brain-Based Coaching	4. Life & ADHD Coaching	5. Organizer Coach Integration --
Winter & Spring 2016 Completed	Spring & Fall 2016 Completed	Fall 2016 Completed	Winter 2017 Completed	Spring 2017 Completed Graduation!
Fall 2016 Completed	Spring 2017 Completed	Oct 25-Dec 6, 2017 6 Wednesdays, 4:15-5:45 Skip Thanksgiving Week Register by Oct 11	Feb 8-Mar 15, 2018 6 Thursdays, 3:30-5:00 Register by Jan 29	May 3-24, 2018 4 Thursdays, 3:30 – 5:00 Register by April 19
Winter 2017 Completed	Sept 5-Oct 10, 2017 In Progress			
Late Spring 2017 Completed				
Oct 16-Dec 11, 2017 8 Mondays, 4:30-6 Skip Nov 27, after TG Wkend Register by Oct 2	May 30 – 27, 2018 5 Wednesdays, 11-12:30 Register by May 16			
Jan 29 – Mar 26, 2018 No class Feb 19, Pres. Day 8 Mondays, 4-5:30 Register by Jan 14				
Late Spring - Early Summer 2018	Late Summer - Early Fall, 2018	Mid-Late Fall 2018	Feb - Mar 2019	Spring 2019

ALL times are listed in Eastern
 Subtract 1 hour for Central, 2 hours for Mountain, 3 hours for Pacific.
 In Arizona, use Pacific calculation in the spring, summer and autumn.

Elective Courses

Coaching Skills Labs

Coaching Essentials is the pre-requisite
 4 Fridays ★ Jan 5-26, 2018 ★ 11:30 am-1 pm Eastern ★
 Register by Dec 22
 ★ Offered two or three times a year! Also → Spring 2018

Client Enrollment: Best Practices

Coaching Essentials & *Strengths-Based Coaching* are pre-requisites
 3 Fridays ★ 11 am – 12:30 pm
 ★ Jan 26, Feb 16 & Mar 9, 2018 ★ Register by Jan 12
 ★ Offered twice a year! Also → Spring 2018